



State of South Carolina
Department on Aging

Henry McMaster
Governor

Connie D. Munn
Director

Alzheimer's Resource Coordination Center
Advisory Council Meeting
Columbia, South Carolina
December 7, 2021

MINUTES

The Alzheimer's Resource Coordination Center Advisory Council met on Friday, December 7, 2021, at 10:04 a.m. Due to ongoing concerns regarding the COVID-19 pandemic, this meeting was conducted virtually, using the Zoom platform.

Present:

Dr. Melissa Bailey-Taylor	SC Hospital Association
Mr. Andrew Boozer	SC Association of Council on Aging Directors
Ms. Jennifer Brewton	SC Department on Aging
Dr. Jessica Broadway	VAMC, Charleston
Ms. Megan Byers	University of South Carolina
Ms. Savannah Brock	SC Department on Aging BSW intern
Dr. Steve Carroll	Medical University of South Carolina
Dr. Sara English	SC National Association of Social Workers
Dr. Miriam Evans	SC State University
Ms. Melissa Gilliam	SC Healthcare Association
Dr. Scott Habakus	Consumer/ Caregiver
Ms. Denise Kish	SCALA
Ms. Emma Kennedy	DHEC
Ms. Marilyn Koerber	SC Nurses Association
Ms. Sheila Lewis	SC Department on Aging
Mr. Robert McBurney	SC DDSN
Mr. Joseph Meyers	AARP
Dr. Maggi Miller	Alzheimer's Registry, Office for the Study of Aging, USC
Ms. Vickie Moody	Leading Age, South Carolina
Ms. Cynthia Port	Coastal Carolina University
Ms. Taylor Wilson	Alzheimer's Association, SC Chapter
Ms. Eboni Whitehurst	DHEC
Ms. Rebecca Smith	SC Silver Haired Legislature

Call to Order:

Ms. Jennifer Brewton, SC Department on Aging, called the meeting to order at 10:02 a.m. by reading the FOIA and ADA Compliance Pledge and welcomed all council members and guests to the meeting and reading the FOIA statement:

This meeting is in compliance with the Freedom of Information Act's mandate that the public be notified when the public's business is being done and that furthermore, the public has been notified that this meeting is accessible to individuals with disability, and special accommodations can be arranged if requested in advance.

Ms. Brewton offered welcomes to members and thank yous to all, including long-time members, and introduced Ms. Sheila Lewis, in her new role, as dementia coordinator at the SC Department on Aging.

Approval of Minutes:

Approval of minutes was postponed, due to the introduction of this newly appointed and reappointed group members.

Introductions and Business:

New Business:

- a. Ms. Wilson reintroduced the purpose of the ARCC.
- b. Ms. Brewton presented an overview PPT of the abridged ARCC **by-laws**, including responsibilities of officers, offering thanks to current ARCC officers and introducing upcoming elections and the roles of ARCC officers.
- c. Ms. Brewton introduced persons who have self-identified and interested for roles of officers, inviting them to speak about their interest in serving as an officer:
 - a. Chair – Ms. Taylor Wilson (uncontested)
 - b. Vice-Chair – Ms. Denise Kish (uncontested)
 - c. Secretary- No self-selection

Ms. Brewton presented a poll for voting, which resulted in the uncontested candidates being elected by the committee. Congratulations to Chair, Taylor Wilson and Vice-Chair – Denise Kish

- d. Ms. Wilson described identified sub-committees for the ARCC
- e. Ms. Brewton spoke about grant and funding opportunities, including community and organizational grants. Information will be forthcoming, with the community grant cycle opening in February. Ms. Brewton also welcomed reviewers for grants. Ms. Megan Byers, Dr. Melissa Bailey-Taylor, Dr. Sara English, and Dr. Jessica Broadway have volunteered to help with the grant reviewing process.
- f. Ms. Brewton turned the meeting over to Dr. Maggi Miller, to speak on the Alzheimer's registry. Dr. Miller shared a general overview of the registry and how it serves South Carolina. Information was also shared regarding funding that will enable the SC registry to work with two other state-wide registries, through a five-year grant, working together to develop a conference (early next year) and training series. Dr. Miller also encouraged council members to share expertise with the registry.
- g. Ms. Wilson introduced Ms. Emma Kennedy, who introduced the BOLD program, its objectives and goals, and Ms. Eboni Whitehurst, who will be the project manager for the program, which will include a statewide public health campaign, "Take Brain Health to Heart."
- h. Ms. Taylor Wilson introduced the idea of partnering with SCAN, to strengthen the support network for persons living with Alzheimer's Disease and other dementias and their formal – and informal – caregivers
- i. Ms. Taylor will send out opportunities to update bio forms in attachments in further emails.

j. Any further questions may be addressed to:

Taylor Wilson twilson@alz.org

or

Sheila Lewis slewis@aging.sc.gov

Next Meetings:

Scheduled for Friday, March 11, 2022, 10:00 am – the location TBA ☺

Adjournment:

There being no additional business, Ms. Brewton closed the meeting.

Respectfully submitted,

Sara J. English



State of South Carolina
Department on Aging

Henry McMaster
Governor

Connie D. Munn
Director

Alzheimer's Resource Coordination Center
Advisory Council Meeting
Columbia, South Carolina
September 17, 2021

MINUTES

The Alzheimer's Resource Coordination Center Advisory Council met on Friday, September 17th, 2021, at 10:00 a.m. Due to ongoing concerns regarding the COVID-19 pandemic, this meeting was conducted virtually, using the Zoom platform.

Present:

Ms. Margaret Alewine	SC DHHS
Dr. Melissa Bailey-Taylor	SC Hospital Association
Mr. Andrew Boozer	SC Association of Council on Aging Directors
Ms. Jennifer Brewton	SC Department on Aging
Dr. Jessica Broadway	VAMC, Charleston
Ms. Megan Byers	University of South Carolina
Dr. Steve Carroll	Medical University of South Carolina
Ms. Kelly Cordell	SC Department of Social Services
Dr. Nicole Davis	Clemson University
Dr. Terry Dodge	South Carolina Medical Association (SCMA)
Dr. Sara English	SC National Association of Social Workers
Dr. Miriam Evans	SC State University
Ms. Melissa Gilliam	SC Healthcare Association
Dr. Scott Habakus	Consumer/ Caregiver
Ms. Denise Kish	SCALA
Ms. Emma Kennedy	DHEC
Ms. Marilyn Koerber	SC Nurses Association
Mr. Robert McBurney	SC DDSN
Mr. Joseph Meyers	AARP
Dr. Maggi Miller	Alzheimer's Registry, Office for the Study of Aging, USC
Ms. Vickie Moody	Leading Age, South Carolina
Ms. Mary Peck	SC Home Care Association
Ms. Cynthia Port	Coastal Carolina University
Ms. Angela Sanders	Consumer/Caregiver
Ms. Janae Stowe	SC Association of Area Agencies on Aging
Ms. Beth Sulkowski	Alzheimer's Association, SC Chapter
Ms. Taylor Wilson	Alzheimer's Association, SC Chapter

Call to Order:

Ms. Beth Sulkowski, Chair, called the meeting to order at 10:02 a.m. by reading the FOIA and ADA Compliance Pledge and welcomed all council members and guests to the meeting and reading the FOIA statement:

This meeting is in compliance with the Freedom of Information Act's mandate that the public be notified when the public's business is being done and that furthermore, the public has been notified that this meeting is accessible to individuals with disability, and special accommodations can be arranged if requested in advance.

Ms. Sulkowski offered welcomes to new members and thank yous to all, including long-time members, turning the agenda over to her colleague from the Alzheimer's Association, Ms. Taylor Wilson.

Approval of Minutes:

Approval of minutes was postponed, due to the introduction of this newly appointed and reappointed group members.

Introductions and Business:

Ms. Wilson introduced a word cloud, created by members' vision statements from the collective organizations, highlighting the similar aspects, including care, dignity, and quality of services for persons facing dementia and the caregivers who provide support.

Ms. Brewton spoke about the history, mission, and responsibilities of the ARCC, as a Blue Ribbon Task Force on Alzheimer's Disease, located in the cabinet-level agency, SC Department on Aging.

New Business:

- a. Ms. Wilson introduced the creation of a **vision statement** for the ARCC, and created a list from member contributions, taken on the chat.
- b. Ms. Brewton presented an overview of ARCC **by-laws**, including responsibilities of officers, offering thanks to current ARCC officers. The **elections of new officers** will be held within the next few meetings. Members should notify Ms. Brewton if they are interested in serving as an officer.
- c. Ms. Taylor introduced how **membership** on the ARCC will work for "YOU," inviting members to offer suggestions to enhance our time together, including the possible set-ups of a listserv, shared drives, subcommittees.
- d. Ms. Wilson introduced possible **subcommittee options**, including: public health; professional care in-home and facilities; community programs and caregiver support; research and evaluation. Ms. Taylor invited all members to share our interests with others, exploring how this work might fit with the goals and purposes of ARCC.
- e. Ms. Wilson introduced the **biography forms**. Information will be sent to members. Several members request that a list of members be shared before upcoming elections.
- f. Ms. Wilson opened the floor for **other business**. A question arose about ARP funding for ARCC and Ms. Brewton noted that there are no current plans for ARCC to apply for ARP funding. A question arose about goals for **subcommittees**. Ms. Wilson explained that those goals will be created, according to each subcommittee, but will correspond to the state statute. Ms. Sulkowski celebrated the funding for a **full-time staff person, devoted to the ARCC**, which is a new and much-needed development. A request was made to share the slides from our meeting. Ms. Wilson will send out slides and Zoom recording.

Next Meetings:

Scheduled for Tuesday, December 7, 2021, 10:00 am

Scheduled for Friday, March 11, 2022, 10:00 am

Adjournment:

There being no additional business, Ms. Taylor asked for a motion to close the meeting at 10:59

Respectfully submitted, Sara

J. English

MINUTES**Alzheimer's Resource Coordination Center Advisory Council - Virtual Meeting
Tuesday, June 8, 2021, 10:00 AM - 12:00 PM**

The Alzheimer's Resource Coordination Center Advisory Council met on Tuesday, June 8, 2021. The meeting was held via the online platform, Zoom, due to considerations regarding the ongoing COVID-19 pandemic. [A recording of the meeting is available here.](#)

Attendees, via Zoom

Jennifer Brewton SC Department on Aging
Dr. Jessica Broadway VA
Megan Byers USC Office for the Study of Aging
Dr. Sara English National Association of Social Workers – Winthrop University
Dr. Maggi Miller SC Alzheimer's Registry
Marilynn Koerber SC Nurses Association
Beth Sulkowski Alzheimer's Association, SC Chapter

Guests, via Zoom

Marti Colucci Leeza's Care Connection Caroline Smith South Carolina State Library

CALL TO ORDER

Ms. Beth Sulkowski, Chair, called the meeting to order at 10:04 a.m. and read the FOI statement/Americans with Disabilities Compliance Pledge, and welcomed all members and guests to the meeting, which was conducted using the online Zoom platform.

PRESENTATION: DEMENTIA KITS SC STATE LIBRARY

Ms. Caroline Smith, of the SC State Library, discussed the current library kit program, which supplies kits to target needs of citizens. These kits are prepared by the SC State Library and are available to the 42 library systems across the state. The library is planning the Dementia Kit Program to roll out this fall, which would include guides, information, suggestions for partnering with organizations, and program ideas related to dementia. Mr. Smith shared a [Google folder](#) and [Google doc](#) regarding the aims of the program and encouraged board members to add suggestions, especially regarding materials, books (including children's books), programs to host, and suggestions for community partnerships. Dr. English suggested ways students could assist in planning and presenting information. For more information, please feel free to contact Ms. Smith at: JCSMITH@STATELIBRARY.SC.GOV

PRESENTATION ARCC GRANTEE REPORT FROM LEEZA'S CARE CONNECTION

Ms. Marti Colucci, of Leeza's Care Connection(LCC), spoke about their free community center in Irmo for caregivers, which has been a long-time recipient of ARCC grants. Ms. Colucci reviewed that LCC offers assistance for primary, secondary, and community care-givers of persons living with cognitive impairments and/or dementias, including dementia education, resources, and support. The ARCC grant

funding specifically supports education programming to empower caregivers (on topics such as communication, behavioral changes, environment, brain health, self care, and aging well). These programs average 30-50 participants. Supports were offered in virtual spaces for the past year, due to COVID-19, which corresponded to a long-term goal of offering services on line and virtually. Ms. Colucci is excited to report that LCC has re-opened for in-person support services and will celebrate the fifth anniversary next month. Ms. Colucci invited interested parties to contact her at:

MARTI@LEEZASCARECONNECTION.ORG

ARCC GRANTS UPDATE 2021-2022 GRANT CYCLE

Ms. Jennifer Brewton announced that the grants program is returning to schedule and is extending funding to one new grantee and returning grantees, including those who had grant programs placed on hold during the pandemic. A new cycle of funding is anticipated to open in September, allowing for the distribution of excess funds. Smaller grant amounts may need to be considered, since each grantee is required to match grant funds. A full list of grantees will be made available by email.

ANNOUNCEMENTS

Alzheimer's Association: June is Alzheimer's Brain Awareness Month. Ms. Sulkowski shared that the association will have many [upcoming events and programs](#), many of which focus on promoting brain awareness and brain health, which is very important as we all begin to return to the wider world. A [social media toolkit](#) for Alzheimer's & Brain Awareness Month is available to partners.

A brief discussion took place about the recently approved Alzheimer's drug, Aduhelm (aducanumab), which has been shown to slow cognitive, functional decline, among early-stage Alzheimer's Disease. Dr. Jessica Broadway added some information about the controversy and skepticism surrounding the drug, including current research. It was agreed that we are eager to see any possible advances in the treatment of this disease.

NASW-SC and Winthrop University: Dr. English shared that Winthrop is planning a conference on nutrition and food security in the Fall of 2021. CEUs will be offered. More details to come!

ADVISORY COUNCIL UPDATES

Ms. Brewton shared progress on appointing 27 of the 28 seats to the ARCC Advisory Council that are defined by state statute. The first full meeting with incoming members will be in September 2021.

Ms. Sulkowski shared that Ms. Taylor Wilson will be assuming the role representing the Alzheimer's Association. Elections for new officers will be held at the December ARCC meeting.

Ms. Sulkowski reminded members to [update their bios, as needed](#). An updated biography was included with this meeting's agenda.

Dr. Broadway requested that links be shared via email, as links are not always able to open on agency websites, due to security concerns.

Ms. Sulkowski reminded members of the next meeting, scheduled for FRIDAY SEPTEMBER 17 at 10 AM.

Adjournment

There being no additional business, Ms. Sulkowski adjourned this meeting at 11:10 a.m.

MINUTES

Alzheimer's Resource Coordination Center Advisory Council - Virtual Meeting Monday, February 8, 2021 10:00 AM - 12:00 PM

The Alzheimer's Resource Coordination Center Advisory Council met on Monday, February 8, 2021. The meeting was held via the online platform, Zoom, due to considerations regarding the ongoing COVID-19 pandemic. [A recording of the meeting is available here.](#)

Attendees, via Zoom

Jennifer Brewton SC Department on Aging
Anita Atwood SC Department on Aging
Dr. Miroslav Cuturic Department of Mental Health
Dr. Stephanie Davis Clemson University, School of Nursing
Dr. Terry Dodge South Carolina Medical Association (SCMA)
Dr. Sara English National Association of Social Workers – Winthrop University
Dr. Maggi Miller SC Alzheimer's Registry
Dr. Melissa Bailey Prisma Health
Marilynn Koerber SC Nurses Association
Beth Sulkowski Alzheimer's Association, SC Chapter
Taylor Wilson Alzheimer's Association, SC Chapter

Guests, via Zoom

Kristine Arnau Intern, SC Department on Aging
Wei Ning Weng Intern, SC Department on Aging

CALL TO ORDER

Ms. Beth Sulkowski, Chair, called the meeting to order at 10:08 a.m. and read the FOI statement/Americans with Disabilities Compliance Pledge, and welcomed all attendees to the meeting.

ARCC Grants Update

Ms. Brewton introduced two interns, who are visiting today's meeting, and updated on the grants cycle, which is "up to speed." Complete grant information including be posted to the Department on Aging website on Wednesday, February 10, followed by an email update from Jennifer. A virtual grant workshop will be held on February 25, 2021, and will be recorded for those unable to attend. Grant applications will be due in mid-April, and the funding cycle will begin July 1, 2021. Volunteers will be needed to review grant applications.

Legislative Update

Ms. Wilson discussed changes and challenges in this first year of a new two-year legislative session. There are many freshman lawmakers to educate about Alzheimer's disease, and many legislative champions for the cause have retired. There are now limited opportunities to meet in person. Ms. Wilson recently submitted testimony to the House Ways and Means Healthcare Subcommittee in support of relocating Alzheimer's Caregiver Respite Program funds to the Department on Aging budget, where the program is implemented (instead of passing through the Department of Mental Health and

the Alzheimer's Association first). This is the Association's top priority this year, and they plan to resume effort to fund a dedicated Dementia Coordinator at the Department on Aging next year.

Ms. Wilson is working with DHEC to track vaccine administration in nursing homes and assisted livings. As a result of advocacy, DHEC now offer an application for long term care communities in financial need to be able to access PPE. Advocacy also continues for persons living with early-onset dementia (as well as caregivers) to be included in 1c of the state plan for COVID-19 vaccination.

Board Member Biography Update

Dr. English thanked everyone for their participation in the biographies, offering that the biography list is a living document and all are welcome to visit and update. New members (or existing members) who have not had time to add biographies were encouraged to do so. The bios have been updated to include the member's year of appointment, where applicable.

Presentation

Ms. Sulkowski presented on the importance of appointments and representation for the ARCC Advisory Council, particularly in order to establish a valid quorum for future Actions. Many current gubernatorial appointees are no longer active or no longer work with the organization they represented. In contrast, many active participants who are not formally appointed do not yet have the ability to formally vote on council actions. The Department on Aging plans to submit a slate of recommendations for ARCC appointments this spring, and will be sending letters to members and their organizations as part of this process.

Ms. Sulkowski asked members to identify and provide contact information for decision-makers at the organizations they represent, for the purpose of emailing this letter as soon as possible. In addition, a list of organizations was shared that have ARCC roles established by statute or bylaws, with a request for members to recommend or reach out to individuals where representation may be needed. See slides and recording for additional details.

Member Discussion

Dr Cuturic suggested the idea of identifying two days of the week to rotate between as a regular meeting time for the ARCC, to allow for predictability and active participation. This would ideally provide fair opportunities for members to participate, rather than some members missing all meetings if they are scheduled only on one day of the week. Members are asked to submit days of the week that they are regularly unavailable, due to clinical rotations, teaching or other duties.

The next meeting date will be announced pending this input from members. It is hoped to have current ARCC grantees present at the next meeting. Members are invited to present their work at future meetings if interested.

The meeting adjourned at approximately 11:00 AM, with extra time yielded back to members.